
Tuesday, January 29, 2019

Minutes of the meeting of the Comox Valley Regional District Board of Directors held on Tuesday, January 29, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:00 pm.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Director:	J. Ketler	Village of Cumberland
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Hillian	City of Courtenay
	D. Frisch	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	K. Grant	Town of Comox
Alt. Directors:	R. Arnott	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	S. Smith	General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Martens	Manager of Legislative Services

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

VARY THE AGENDA

D. Frisch/D. Hillian: THAT the agenda be varied to bring forward items D.4, F.2 and G. 3 relating to Black Creek-Oyster Bay Services.

208

Carried

K. Grant/E. Grieve: THAT the agenda be varied to bring forward the delegation under item E.1 following items D.4, F.2 and G.3.

208

Carried

BUSINESS ARISING FROM MINUTES:

BLACK CREEK - OYSTER BAY FIRE PROTECTION - SERVICE AREA AMENDMENT

B. Leigh/K. Grant: THAT adoption of Bylaw No. 567 being "Black Creek/Oyster Bay Fire Protection Local Service Area Conversion/Establishment Bylaw No. 1964, 1997, Amendment No. 6", be rescinded.

208

Carried

REPORTS:

BLACK CREEK - OYSTER BAY SERVICES COMMITTEE - JANUARY 7, 2019

D. Frisch/B. Leigh: THAT the Black Creek - Oyster Bay Services Committee minutes dated January 7, 2019 be received.

208

Carried

BYLAWS AND RESOLUTIONS:

B. Leigh/D. Arbour: THAT Bylaw No. 567 being "Black Creek/Oyster Bay Fire Protection Local Service Area Conversion/Establishment Bylaw No. 1964, 1997, Amendment No. 6", be adopted.

208

Carried

Director Leigh left the meeting at 4:07 pm.

PETITIONS AND DELEGATIONS:

GLACIER VIEW LODGE

E. Grieve/K. Grant: THAT the presentation from James Taylor, Board Chair, regarding Glacier View Lodge and their intended work on a seniors' housing needs survey for the Comox Valley be received.

208

Carried

D. Arbour/K. Grant: THAT the board provide a letter of support to Glacier View Lodge in support of their initiative to provide affordable housing for seniors in the Comox Valley;

AND FURTHER THAT staff work with Glacier View Lodge with respect to their information gathering and surveys in support of this initiative.

208

Carried

ADOPTION OF MINUTES:

R. Arnott/D. Frisch: THAT the Comox Valley Regional District Board minutes dated December 18, 2018, be adopted.

208

Carried

R. Arnott/D. Frisch: THAT the Comox Valley Regional District Board minutes dated December 19, 2018, be

BUSINESS ARISING FROM MINUTES CONTINUED:
COMOX VALLEY AIRPORT COMMISSION - APPOINTMENT

The following resolution was passed at the December 18, 2018 Board in-camera meeting and was publicly released as the appointment of Mr. Crilly to the Comox Valley Airport Commission has been confirmed:

"THAT the Comox Valley Airport Commission be advised that the Comox Valley Regional District Board concur to the reappointment of Mr. Martin Crilly to the commission;

AND FURTHER THAT the board rise and report on this resolution subject to the airport commission being advised."

COLLECTIVE AGREEMENT - UNITED STEELWORKERS LOCAL 1-1937

The following resolution was passed at the December 18, 2018 Board restricted in-camera meeting and was publicly released as the agreement with United Steelworkers Local 1 – 1937 (USW) has been confirmed:

"THAT the agreement between the Comox Valley Regional District and USW Local 1-1937 for the term of February 1, 2018 – February 1, 2022 be approved;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to sign the agreement;

AND FINALLY THAT the Board rise and report on the matter subject to endorsement of the agreement by USW Local 1-1937."

COMOX VALLEY EARLY YEARS COLLABORATIVE - APPOINTMENT

D. Hillian/W. Morin: WHEREAS on December 18, 2018 the Board appointed Director Grieve to the Comox Valley Early Years Collaborative Child Care Planning Committee;

THEREFORE BE IT RESOLVED THAT the appointment be for the 2018-2022 term of office and travel expenses be paid provided travel expenses are not paid directly by the Comox Valley Early Years Collaborative.

REPORTS CONTINUED:
COMMITTEE OF THE WHOLE - DECEMBER 20, 2018

A. Hamir/K. Grant: THAT the Committee of the Whole minutes dated December 20, 2018 be received.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE - JANUARY 7, 2019

K. Grant/D. Frisch: THAT the Electoral Areas Services Committee minutes dated January 7, 2019 be received.

208

Carried

D. Frisch/K. Grant: THAT the board approve the Development Variance Permit DV 5C 18 (Jancowski) to:

1. Reduce the minimum right side yard setback of a proposed accessory building from 3.5 metres to 2.0 metres;

2. Reduce the minimum right side yard setback of the eaves of the proposed accessory building from 1.75 metres to 1.4 metres; and

3. Increase the maximum building height of the proposed accessory building from 6.0 metres to 7.0 metres; for a property described as Lot B, District Lot 136, Comox District, Plan 48662, PID 014-172-313 (4250 Marsden Road) with the condition that a visual buffer along the portion of the proposed accessory building be implemented and maintained for the life of this building;

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

D. Hillian/K. Grant: THAT the board approve Development Variance Permit (DV 6C 18) to reduce the minimum road frontage from 10.0 per cent of the lot's perimeter to 6.7 per cent for the property currently described as Lot 2, District Lot 124, Comox District, Plan 26362 (PID 002-751-291) for the purposes of a lot line adjustment (Subdivision Referral File: 04836 C 18);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

E. Grieve/W. Morin: THAT the board approve Development Variance Permit DV 7C 18 (Dick/Macleod) to increase the maximum permitted height of a carriage house building from 7.0 metres to 7.5 metres for the property described as Block O, District Lot 166, Comox District, Plan 1845, PID 003-417-841 (6864 Railway Avenue);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

D. Frisch/D. Arbour: THAT the board approve the Development Variance Permit DV 8C 18 (MacMillan/Klupsas) to increase the maximum permitted height for an accessory building from 6.0 metres to 7.8 metres for property described as Lot A, Sections 29 and 30, Township 6 and of Block 29, Comox District, Plan 9627, PID 005-367-280 (7762 Island Highway North);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.

W. Morin/E. Grieve: THAT the board approve issuance of a Temporary Use Permit (TUP 1C 18) to Robert & Sheila Reynolds to allow a manufactured and modular home sales centre for a term of three years on the property described as Lot D, Block 29, Comox District, Plan 49418, PID 015-091-236 (1321 Williams Beach Road);

AND FURTHER THAT, in the event that any required Development Permit or Building Permit application has not been submitted within six months of the issuance of Temporary Use Permit (TUP 1C 18), staff provide a report to the board for consideration of revoking the Temporary Use Permit;

AND FINALLY THAT the board authorize the Corporate Legislative Officer to execute the Temporary Use Permit.

D. Frisch/K. Grant: THAT an application based annual rebate program for properties with farm status be developed and implemented for the Royston Water Local Service Area.

SEWAGE COMMISSION - JANUARY 15, 2019

W. Morin/K. Grant: THAT the Sewage Commission minutes dated January 15, 2019 be received.

COMMITTEE OF THE WHOLE - JANUARY 15, 2019

D. Hillian/K. Grant: THAT the Committee of the Whole minutes dated January 15, 2019 be received.

K. Grant/W. Morin: THAT staff be directed to investigate formation of a Regional Airshed Advisory Group, to consult with staff at The Village of Cumberland, Town of Comox and City of Courtenay and to report back to the Board by spring 2019;

AND THAT the mandate of the advisory group would be to provide a report with action items by September 2019.

ELECTORAL AREAS SERVICES COMMITTEE - JANUARY 21, 2019

K. Grant/W. Morin: THAT the Electoral Areas Services Committee minutes dated January 21, 2019 be received.

D. Hillian/K. Grant: THAT the revised water service agreement (Graham Lake Improvement District (GLID) for the Denman Island Water Local Service Area) attached as Appendix A to the staff report dated January 17, 2019 be approved;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the agreement.
207 Carried

K. Grant/E. Grieve: THAT the Comox Valley Regional District rescind the decision to secure funding for the Saratoga Miracle Beach roadside greenways as a stand-alone initiative as directed by the February 27, 2017 staff report titled 'Seaman Road beach access and Saratoga Miracle Beach roadside greenway plan'.
209 Carried

E. Grieve/K. Grant: THAT the board consider three readings and subsequent adoption of an amendment to Bylaw No. 2051, being "Unsightly Premises Extended Service Establishment Bylaw No. 2051, 1998", to increase the maximum requisition by 25 per cent, to be available for the 2020 fiscal year, in accordance with the Local Government Act and the Regional Districts Establishing Bylaw Approval Exemption Regulation;

AND FINALLY THAT the Directors for Electoral Areas A, B and C, being the participants in the service, consent to the amendment of Bylaw No. 2051 in writing.
209 Carried

D. Frisch/D. Arbour: THAT \$250,000 from the Electoral Area B Community Works Fund Reserve be committed to implement the Seal Bay Management Plan.
209 Carried

K. Grant/W. Morin: THAT \$70,000 from the Electoral Area C Community Works Funds Reserve be committed to replace the Eagles Beach Stairs access and connector trail along Eagles Drive.
209 Carried

K. Grant/E. Grieve: THAT \$100,000 from the Electoral Area B Community Works Fund Reserve be committed to assist with the greenway development along Lazo Road.
209 Carried

ALTERNATIVE APPROVAL PROCESS RESULTS - DENMAN ISLAND COMMUNITY FACILITIES

K. Grant/D. Arbour: THAT the report dated January 21, 2019 providing the Board with the results of Alternative Approval Process (AAP) that was conducted to seek elector approval for Bylaw No. 564 being "Denman Island Community Facilities Service Establishment Bylaw, 1992, Amendment No. 2", be received.
208 Carried

UBCM COMMUNITY PREPAREDNESS FUND APPLICATION - EVACUATION ROUTE PLANNING

K. Grant/E. Grieve: THAT the report dated November 5, 2018 regarding a UBCM Community Preparedness fund application for evacuation route planning be received.

D. Arbour/D. Frisch: THAT the board approve an application to be made to the Union of BC Municipalities Community Emergency Preparedness Fund in the amount of \$25,000.00, to assist in the procurement of a contractor to develop operational guidelines and tools for a multi-government regional evacuation;

AND FURTHER THAT, the board endorse staff to provide grant financial and project management support in collaboration with the other regional districts.

2019-2022 STRATEGIC PRIORITIES CHART

D. Frisch/D. Arbour: THAT the report dated January 10, 2019 regarding a recommendation that the strategic priorities chart, which is an outcome from the December 19, 2018 strategic planning session with the CVRD Board of Directors, be approved, be received.

D. Frisch/A. Hamir: THAT the Strategic Priorities Chart, as developed through the December 2018 strategic planning session and dated January 10, 2019, be approved.

INTRODUCTION OF INTEGRATED REGIONAL TRANSPORTATION SELECT COMMITTEE TO THE COMOX VALLEY REGIONAL DISTRICT BOARD

D. Frisch/A. Hamir: THAT the report dated January 8, 2019 regarding the Integrated Regional Transportation Select Committee and confirmation of its mandate and appointments be received.

D. Frisch/D. Hillian: THAT the Comox Valley Regional District Board confirm the updated terms of reference for the Integrated Regional Transportation Select Committee as attached to the staff report dated January 8, 2019;

AND FURTHER THAT the Comox Valley Regional District Board appoint Electoral Area Director Grieve (and Electoral Area Director Hamir as the alternate) to the Integrated Regional Transportation Select Committee;

AND FINALLY THAT the Integrated Regional Transportation Select Committee review its mandate including multi-modal transportation and the concept of a single point of contact for transportation-related initiatives in the Comox Valley, as identified during the Board's strategic planning session in December 2018.

NORTH ISLAND 9-1-1 - ANNUAL REQUISITION ALLOCATION ALTERNATIVES

D. Arbour/R. Arnott: THAT the report dated January 23, 2019 providing a summary of the request outlined in a letter dated November 22, 2018 from the North Island 9-1-1 Corporation regarding their annual regional district shareholders' requisition apportionments, be received.

209

Carried

J. Ketler/D. Frisch: THAT the Comox Valley Regional District board recommend that the North Island 9-1-1 Corporation alter the method for calculating each shareholders' respective contribution percentage of funds based on a combination of assessment and population.

209

Carried

BYLAWS AND RESOLUTIONS CONTINUED:

D. Frisch/R. Arnott: THAT Bylaw No. 569 being "Revenue Anticipation Borrowing Bylaw No. 569, 2019" be given first and second readings concurrently.

210

Carried

K. Grant/J. Ketler: THAT Bylaw No. 569 being "Revenue Anticipation Borrowing Bylaw No. 569, 2019" be read a third time.

210

Carried

E. Grieve/K. Grant: THAT Bylaw No. 569 being "Revenue Anticipation Borrowing Bylaw No. 569, 2019" be finally adopted.

210

Carried

Note: the above resolution received at least 2/3 of the votes cast.

D. Frisch/K. Grant: THAT Bylaw No. 564 being "Denman Island Community Facilities Service Establishment Bylaw, 1992, Amendment No. 2" be finally adopted.

208

Carried

NEW BUSINESS:

AVICC RESOLUTION - PROPERTY TRANSFER TAX REDISTRIBUTION FOR AFFORDABLE HOUSING

D. Frisch/E. Grieve: THAT the correspondence dated January 23, 2019 from Director Grant regarding a proposed resolution to the Association of Vancouver Island and Coastal Communities (AVICC) annual conference regarding the redistribution of a portion of the Property Transfer Tax for affordable housing initiatives, be received.

208

Carried

E. Grieve/K. Grant: THAT the following resolution be submitted to the 2019 Association of Vancouver Island and Coastal Communities convention:

WHEREAS affordable housing for low-income citizens is in critical need and is currently severely challenged by current supply conditions and lack of adequate funding;

AND WHEREAS the Province of British Columbia collects approximately \$2 billion annually through the Property Transfer Tax:

THEREFORE BE IT RESOLVED THAT the UBCM petition the Province of British Columbia to provide an annual redistribution of 1% of the Property Transfer Tax to local governments across the province for the specific purpose of addressing affordable housing.

208 Carried

TERMINATION:

K. Grant/D. Frisch: THAT the meeting terminate.

208 Carried

Time: 5:15 pm.

Confirmed this _____ day of _____ 20____:

Bob Wells
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services